

**DOWNHAM & STOW BARDOLPH INTERNAL DRAINAGE BOARD**

**APPLICATION TO CULVERT OR COVER  
ANY STREAM OR WATERCOURSE**

**PUBLIC HEALTH ACT 1936 (SECTION 263)  
LAND DRAINAGE ACT 1991 (SECTION 23)**

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**1. NAME AND ADDRESS OF APPLICANT:** .....

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Postcode: ..... Tel. No: .....

**2. NAME AND ADDRESS OF AGENT** (if form completed by agent): .....

.....  
.....Postcode: .....

Tel. No: ..... Fax No: .....

**3. Location of proposal:** ..... Ordnance Ref No: .....

Parish: ..... Field No: .....

**4. Description of proposed work:** .....

.....  
.....  
.....

5. I am the owner/joint owner of the section of dyke covered by this application. **YES/NO**  
**\* Delete as appropriate**

*If the answer to 5 is YES or NO it will be assumed that formal consent has been obtained by the relevant land owner(s) and/or adjacent land owner(s) for the proposed works.*

6. I hereby give notice in pursuance of the Public Health Act 1936 (Section 263) and the Land Drainage Act 1991 (Section 23) that the applicant intends to carry out the work described. I enclose copies of all plans and specifications in accordance with the notes overleaf.

Signed: .....(Applicant/Agent)      Date: .....

**PLEASE READ THE NOTES CAREFULLY OVERLEAF BEFORE COMPLETING  
YOUR APPLICATION**

## NOTES

It is essential for you to follow the instructions below for your application to be considered.

*Please read carefully*

1. This application is to be accompanied by **Three Copies** of a location plan (**scale 1:2500**) indicating the location of the proposed works.
2. This application is to be accompanied by **Three Copies** of all sectional plans to a scale of not less than **1.500** to clearly indicate the nature of the proposed works.
3. The information supplied shall indicate:-
  - The size, type and gradient of any pipes or culverts
  - The levels of such pipes/culverts
  - The direction of flow
  - The methods and materials used for backfilling
  - The positions and details of any manholes to be used
  - Also, if applicable, details of the area to be drained with the number and size of outfalls into the proposed pipe or culvert
4. This application does not obviate any powers of the Internal Drainage Boards under their Byelaws and Section 23 of the Land Drainage Act 1991. Therefore applicants are advised that their proposals will be referred to the relevant Internal Drainage Board for consideration.
5. If the ditch is located by a road, it is advisable that the applicant contacts Norfolk County Council – Highways Division, to see how their proposals may be affected by highways drainage.
6. Any acceptance of this application is not an endorsement for works carried out on another owner's property. It is advised that the applicant obtains approval for the proposed works from the owner(s) of the dyke and adjacent land owner(s) before proceeding with the application.
7. I enclose cheque for £50 to cover the cost of this application.

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All applications to be submitted to:

Mr Andrew Newton  
Engineer  
The Drainage Office  
Main Street  
Prickwillow  
Ely  
Cambs CB7 4UN

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